

# Public Document Pack



**Assistant Director, Governance and  
Monitoring**

**Julie Muscroft**

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Wednesday 18 November 2015

## Notice of Meeting

Dear Member

### **District Committee - Kirklees Rural**

The **District Committee - Kirklees Rural** will meet in the **Milnsbridge Baptist Church, Bridge Croft, Milnsbridge, Huddersfield. HD3 4NF.** at **7.00 pm** on **Thursday 26 November 2015.**

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Assistant Director of Legal, Governance and Monitoring**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The District Committee - Kirklees Rural members are:-**

### **Member**

Councillor Edgar Holroyd-Doveton

(Chair)

Councillor Bill Armer

Councillor Donna Bellamy

Councillor Robert Barraclough

Councillor Jim Dodds

Councillor Donald Firth

Councillor Charles Greaves

Councillor Christine Iredale

Councillor Terry Lyons

Councillor Andrew Marchington

Councillor Nigel Patrick

Councillor Hilary Richards

Councillor David Ridgway

Councillor Ken Sims

Councillor John Taylor

Councillor Graham Turner

Councillor Nicola Turner

Councillor Michael Watson

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Welcomes and Introductions**

The Chair will welcome everyone and introduce members of the Committee to the public.

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**2: Minutes of previous meeting**

1 - 4

To approve the Minutes of the meeting of the Committee held on 24 September 2015

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**3: Interests**

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**4: Admission of the public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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## **5: Deputations / Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

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## **6: Kirklees Rural Neighbourhood Police Team Update**

The Committee will receive a presentation on call handling and crime management.

Contact: Inspector Mark Trueman  
[Mark.trueman@westyorkshire.pnn.police.uk](mailto:Mark.trueman@westyorkshire.pnn.police.uk)

Sergeant Andrew Lockwood  
[Andrew.lockwood@westyorkshire.pnn.police.uk](mailto:Andrew.lockwood@westyorkshire.pnn.police.uk)

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## **7: Young People's Health and Well-Being Survey**

The Committee will receive a presentation on the initial results of the survey for the Kirklees Rural district.

Contact: Councillor Erin Hill, Cabinet lead Family Support and Protection  
01484 221000  
[Erin.hill@kirklees.gov.uk](mailto:Erin.hill@kirklees.gov.uk)

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## 8: Streetscene Winter Maintenance Programme

The Committee will receive a presentation on the programme for 2015-2016 and support available for the community to get involved.

Contacts: Martin Bowler, Head of Highways  
01484 221000  
Email: [Martin.bowler@kirklees.gov.uk](mailto:Martin.bowler@kirklees.gov.uk)

Kathryn Broadbent, Operational Manager  
01484 221000  
Email: [Kathryn.broadbent@kirklees.gov.uk](mailto:Kathryn.broadbent@kirklees.gov.uk)

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## 9: Greenspaces Service Standards Engagement

7 - 10

The Committee will receive a report which sets out how wards and community organisations will be consulted on the maintenance regime for 2016-2017.

Contact: Rob Dalby, Streetscene Action Team Manager  
01484 221000  
Email: [Rob.dalby@kirklees.gov.uk](mailto:Rob.dalby@kirklees.gov.uk)

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## 10: Committee Budget Report

11 - 30

The Committee will consider applications for funding:

- Milnsbridge Christmas Day Get Together (Golcar) £500.00
- Play to Aspire Toy Library (Golcar) £2,100.00
- Honley Christmas Lights 2015 (Holme Valley North) £1,000.00
- Denby Dale Litherup Lane Highway Works (Denby Dale) £1,000.00
- Scapegoat Hill Spring Watch Community Wildlife Project (Colne Valley) £450.00

Contact: Julie McDowell  
Area and Neighbourhood Action Co-ordinator  
01484 221000, [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

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## 11: Public Question Time

The Committee will hear any questions from the general public.

Questions submitted in advance of the meeting may enable a fuller response to be given at the meeting. If you wish to give notice of a question please contact: Councillor Edgar Holroyd-Doveton, Chair of Kirklees Rural District Committee, Tel: 07917 354959, or email: [edgar.holroyd-doveton@kirklees.gov.uk](mailto:edgar.holroyd-doveton@kirklees.gov.uk)

Alternatively, contact Julie McDowell, Area and Neighbourhood Action Co-ordinator, on the contact details below.

**Contact:** Julie McDowell  
Area and Neighbourhood Action Co-ordinator  
01484 221000, [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

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## 12: Dates of Future Meetings

Meeting details are as follows:-

25 February 2016 (Denby Dale/ Kirkburton)  
24 March 2016 (Denby Dale/ Kirkburton)

Dates may be subject to change. Please check the Kirklees website, Kirklees Rural District Committee on Facebook, or local press for updates.

**Contact:** Julie McDowell  
Area and Neighbourhood Action Co-ordinator  
01484 221000, [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

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Contact Officer: Julie Mcdowell, Email: Julie.mcdowell@kirklees.gov.uk, Tel: 01484 221000

## KIRKLEES COUNCIL

### DISTRICT COMMITTEE - KIRKLEES RURAL

**Thursday 24th September 2015**

Present: Councillor Edgar Holroyd-Doveton (Chair)  
Councillors B Armer, R Barraclough, D Bellamy, J Dodds, D Firth,  
C Greaves, T Lyons, A Marchington, N Patrick, H Richards, K Sims,  
N Turner and M Watson

Co-optees: R Bamforth, M Moores

Parish Council Representatives: M Blanshard, J Roberts

Apologies: Councillors, C Iredale, D Ridgway, J Taylor, G Turner  
Parish Council Representatives: R Brook, R Bray  
Co-opted Member: K Armitage, J Margetts

In attendance: Approximately 15 members of public

**1 Welcomes and Introductions**

The Chair welcomed everyone and Councillors introduced themselves.

**2 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the meeting of the Committee held on 30 July 2015 be approved as a correct record.

**3 Interests**

No interests were declared.

**4 Admissions of the Public**

It was noted that all agenda items would be considered in public session.

**5 Deputations/ Petitions**

There were no deputations or petitions.

**6 Kirklees Dementia Action Alliance**

Elaine Bostock, Co-ordinator gave a presentation on the aims and activities of Kirklees Dementia Alliance which works to improve the lives of people with dementia.

The number of people living with dementia in Kirklees was set to increase from 4,800 to over 7,000 by 2030. The role of the Alliance was to create dementia friendly communities in Kirklees. Local organisations who are members of the

Alliance make a commitment to do something towards this aim. There are over 100 members in Kirklees. The Alliance supports member organisations to put together an action plan, providing a tool kit and resources as appropriate as well as networking and partnership working opportunities.

By raising awareness of dementia the Alliance is encouraging people to seek help or a diagnosis sooner, rather than waiting until the disease has progressed. Places can register to be dementia friendly, for example Dementia Friendly Meltham. There is a register of 1,100 dementia champions in Kirklees, each one supporting individuals. Information has been sent to all schools with a view to encouraging them to become dementia friendly.

Shops which demonstrate they are dementia friendly receive a sticker for display. The Alliance is keen to receive feedback that shops are doing what they have committed to. Local shops look out for people and work with their families. Shops have an information pack with key numbers that they can phone if they need help with a customer, for example, the Making Spaces helpline.

Arriva bus drivers are being trained so that they can help passengers. West Yorkshire Police has introduced community champions, using the Herbert protocol if people go missing and bringing in crime safety. They help to identify people for referral for a card and are working to improve their help desk environment. Holme Valley Memorial Hospital was also working on the scheme.

Plans for next year include a consultation on what dementia friendly communities look like, expansion of the champions network (next training session is in November), programme to support churches, information packs for small shops and intergenerational work with 16 – 18 year olds with a view to them becoming champions. Alliance members would be encouraged to take a lead in specialist areas.

In the Kirklees Rural area, Rural Action Yorkshire had been commissioned to create hubs. It was suggested that Kirklees Youth Council may be interested in helping.

Organisations could register to become dementia friendly via the Kirklees Website or by contacting Elaine direct tel: 07854 028219, email: [elainekdaa@gmail.com](mailto:elainekdaa@gmail.com)

**RESOLVED** – That Elaine be thanked for her presentation.

## **7 Safe Places Scheme**

The Committee received a presentation from Samantha Jones, Co-ordinator Mencap about the network of safe places scheme being developed for vulnerable people when they are out and about.

The scheme was introduced following a scrutiny review on isolation, being a way to help prevent hate crime and other issues for people with learning disabilities. It has since been rolled out. The scheme helps people to know they are welcome to seek help by matching up their card with a sticker in the window of the organisation. People are encouraged to carry the card in a bag that people can easily find. When people start the scheme they are taken on familiarisation tours of the safe places.



In promoting the scheme to local businesses the key was to speak to someone and to explain the benefits of it for their business. The same applied to public buildings and libraries. Weekend and evening places like Kirklees Active Leisure venues would also be helpful. Some parts of the Kirklees Rural are like Marsden did not have any safe places.

In selecting appropriate safe places in an area Mencap worked with local business forums to discuss the best places, with local GP's and do roadshows. There are just under 500 members of the scheme across Kirklees.

**RESOLVED** – That Samantha be thanked for her presentation and that the Committee's Health and Well-Being Portfolio Group work with Mencap and Kirklees Dementia Alliance to action plan how the safe places scheme can be rolled out to local businesses and communities in the Kirklees Rural area.

**8 District Committees and Estates and Environmental Works Budget**

The Committee considered a report which set out the approach, process and timescales for decision making on the estates and environmental works budget.

Decision making on schemes under this budget was delegated to the District Committee. An amount of £97,179.00 was delegated to the committee for 2015-2016.

The budget should be spent on Council estates to mainly benefit tenants and used for one off works or as pump priming. Applications would be encouraged which form part of wider initiatives or contribute to joint funding, provide a low maintenance solution, offer value for money and are appropriate to the current climate (no hanging baskets, CCTV). Schemes that improve the physical environment and encourage community activity or contribute to wider aims such as improving health and well-being would meet the criteria.

The decision making process would involve ideas coming forward from tenants, residents, leaseholders, Councillors and officers year round. Kirklees Neighbourhood Housing Officers would provide support and people would be enabled to progress their ideas where possible. Worked up proposals would be discussed at a special area forum before coming to the District Committee for decision. For this year it was expected that decisions would be made by the committee in January or February 2016.

**RESOLVED** – That the proposed approach and timescales for the gathering of ideas, engagement at a special area forum and decision making be approved and that a date for the area forum in late November be arranged as soon as possible.

**9 Committee Budget Report**

The Committee's budget balances were noted and applications for funding were considered.

**RESOLVED –**

- (1) That Linthwaite Lights Group be granted £1,000 revenue towards Christmas lights for the village, subject to the group registering with the Council's grant access point.
- (2) That £7,400 revenue be allocated to Christmas trees/ lights 2015: Denby Dale £900, Kirkburton £1,300, Colne Valley £2,600 and Golcar £2,600.
- (3) That Golcar Lily Day Environment Group be granted £250 revenue to produce a Golcar Lily Ginnel Trail leaflet.
- (4) That approval of £500 revenue discretionary grant towards Holme Valley Wartime weekend 5/ 6<sup>th</sup> September in Holmfirth be noted.

**10 Public Question Time**

The following questions were asked and Ward Councillors responded:-

- (a) Does Kirklees pay Traffic Wardens by the number of tickets they pay out?
- (b) Will the regional devolution plans create competition among areas?
- (c) Coal Pit Lane, New Mill is overgrown, what is the Council doing about it?

Ward Councillors were liaising with Highways Officers.

- (d) Two signs on the lower road between Netherthong and Meltham are encased in trees, can they be cleared so drivers can see there is a cross road?

Ward Councillors would raise with Highways Officers.

- (e) What is being done to stop parked cars obscuring sight lines by the Health Centre?

Ward Councillors would raise with Highway Officers.

**11 Dates of Future Meetings**

The dates of future meetings were noted as follows, 7pm Thursdays –

26 November 2015  
25 February 2016  
24 March 2016

**KIRKLEES COUNCIL**

**COUNCIL/CABINET/COMMITTEE MEETINGS ETC**

**DECLARATION OF INTERESTS**

Name of Councillor

Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: ..... Dated: .....

## NOTES

### Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

(a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and

(b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

**Name of meeting:** Kirklees Rural District Committee – Public Report

**Date:** 26 November 2015

**Title of report:** Engagement protocols on greenspace service standard application

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	Yes
<b>Is it in the <a href="#">Council's Forward Plan</a>?</b>	No
<b>Is it eligible for "call in" by <a href="#">Scrutiny</a>?</b>	No
<b>Date signed off by <u>Director</u> &amp; name</b>	Joanne Bartholomew, Assistant Director (Place, Physical Resources & Procurement), not yet
<b>Is it signed off by the Director of Resources?</b>	No
<b>Is it signed off by the Assistant Director – Legal, Governance &amp; Monitoring?</b>	No
<b>Cabinet member <a href="#">portfolio</a></b>	Councillor Steve Hall, Planning, Highways & Open Spaces

**Electoral [wards](#) affected:** All

**Ward councillors consulted:** All Kirklees Rural

**Public or private:** Public

## 1. Purpose of report

To inform District Committee members of the engagement strategy for the management of public greenspace.

## 2. Key points

**2.1** On 22 September it was agreed at Cabinet that all wards would be consulted on their preferences on how individual sites would be classified and maintained within the agreed service standards.

**2.2** This preference would be taken into account alongside other discussions with volunteer groups and other organisations such as the Yorkshire Wildlife Trust and Natural Kirklees to inform the officer's operational decisions on the maintenance regime for the district in 2016.

**2.3** In order to achieve this, a process has been agreed with each of the District Committee Chairs to enable all members to have a comprehensive understanding of what areas are included and what service standards are being proposed for them, and how they can put forward their view on what changes they feel are appropriate.

## **2.4 Process**

### **2.4.1 Send each elected member a pack containing:**

- a copy of the service standards
- A set of maps of their ward with all parks greenspaces on with their service standard shown
- A list of all greenspaces with their size in square metres and the service standard
- An equivalency table between each service standard
- A response sheet allowing identified area's to be shown along with their meterage and the other area to be changed.

**2.4.2** Agree with each district Chair an appropriate time for a rolling meeting so that each ward can have an opportunity to discuss with an officer the proposals, the mechanisms of how it will work and any individual site issues.

**2.4.3** An officer to present at the next District Committee meeting on how the process will work so as to inform the public and formally start the process.

**2.4.4** The information from all interested parties (elected members, volunteers, groups third parties) to be collated and then the agreed management regimes for the sites to be made available.

**2.4.5** An officer to present at the District Committee meeting in the New Year the management regime for the next financial year from April 2016.

**2.5** This process will be repeated annually to make sure that any changes in use etc. are captured and that the grounds maintenance reflects service need.

## **3. Implications for the Council**

**3.1** This is part of the delivery programme of changes to meet the budget challenges facing the council.

## **4. Consultees and their opinions**

**4.1** The District Committee Chair has been briefed and is in agreement with the process.

## **5. Next steps**

**5.1** Members to consider any changes they feel are required and provide this information to officers via the supplied form.

**6. Officer recommendations and reasons**

**6.1** To undertake the process – this will allow any local knowledge and concerns to be picked up and where possible included within the management regime for the parks greenspaces.

**7. Cabinet portfolio holder recommendation - n/a**

**8. Contact officer and relevant papers**

Rob Dalby Parks and Greenspaces manager

<http://democracy.kirklees.gov.uk/ieDecisionDetails.aspx?ID=793>

<http://democracy.kirklees.gov.uk/ieDecisionDetails.aspx?ID=794>

**9. Assistant Director responsible**

Joanne Bartholomew, Assistant Director (Place, Physical Resources & Procurement)

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**Name of meeting:** District Committee - Kirklees Rural Public Meeting

**Date:** 26 November 2015

**Title of report:** Devolved Budgets - Projects and Proposals for Expenditure

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	N/A
Is it in the <a href="#">Council's Forward Plan</a> ?	N/A
Is it eligible for "call in" by <a href="#">Scrutiny</a> ?	Yes
Date signed off by <u>Director</u> & name	<b>Kimiyo Rickett – Assistant Director Communities and Leisure, 17/11/2015</b>
Is it signed off by the Director of Resources?	<b>No</b>
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	<b>No</b>
Cabinet member <a href="#">portfolio</a>	Community Development

**Electoral [wards](#) affected:** Denby Dale, Kirkburton, Colne Valley, Golcar, Holme Valley North, Holme Valley South

**Ward councillors consulted:** All

**Public or private:** Public

**1. Purpose of report**

The report outlines the budget balances and the funding proposals for decision.

**2. Key points**

**2.1** The devolved budgets enable the District Committee to develop activities and interventions tailored to the needs of the district under agreed priority themes.

**2.2 Priority Themes**

The Kirklees Rural District Committee has agreed the following priority themes:

**Early Intervention and Prevention** - tackling issues early to delay or prevent bigger problems from occurring.

**Economic Resilience** - building resilient communities where people are skilled and have economic opportunities.

### **2.3 Delegated Budgets**

District Committee budget balances are as follows:

- Capital - £50,727.75
- Revenue - £96,368.39
- New Homes Bonus - £150,084
- Housing Environmental - £97,179

Appendix 1	–	Project summaries
Reports 1- 5	–	Detailed project reports
Appendix 2	–	Budget breakdown
Appendix 3	-	approved revenue and capital projects awaiting finalisation

### **2.4 Fast Track Commissions and Discretionary Grants**

Any urgent grants under £500 and commissions under £1,000 supported by Councillors, the Chair of the District Committee and approved by the Head of Safe and Cohesive Communities since the last district committee meeting to be noted on the decision summary:

None

### **2.5 Underspends to be returned to Revenue Budget 2015-2016**

Colne Valley £800 approved 03/07/2013 Slaithwaite costs of staff for Ale Trail, £800 was returned to budget, after which £62.50 was paid out. So the £800 return to budget needs to be adjusted by £62.50 to £737.50.

### **2.6 Underspends to be returned 2015-2016 Capital Budget.**

None

### **3. Implications for the Council**

Implications are as detailed in the attached reports.

### **4. Consultees and their opinions**

Consultees are as detailed in the attached reports.

### **5. Next steps**

Relevant services and organisations and the public will be informed of the committee decisions. If funding is approved projects will be progressed as outlined in the attached reports.

### **6. Officer recommendations and reasons**

As detailed in the attached reports.

### **7. Cabinet portfolio holder recommendation**

Not applicable

**8. Contact officer and relevant papers**

Julie McDowell, Area and Neighbourhood Action Co-ordinator  
Communities and Leisure; Tel: 01484 221000

[Julie.McDowell@kirklees.gov.uk](mailto:Julie.McDowell@kirklees.gov.uk)

Carol Gilchrist, Engagement and Cohesion Manager  
Communities and Leisure; Tel: 01484 221000

[carol.gilchrist@kirklees.gov.uk](mailto:carol.gilchrist@kirklees.gov.uk)

**9. Assistant Director responsible**

Kimiyo Rickett, Assistant Director  
Communities and Leisure; Tel: 01484 221000

[kimiyo.rickett@kirklees.gov.uk](mailto:kimiyo.rickett@kirklees.gov.uk)

<b><u>Summary of projects for consideration</u></b>	
<b>Report:</b> 1 (1 of 5)	
<b>Project:</b> Grant – Milnsbridge Christmas Day Get Together	
<b>Where:</b> Golcar Ward	
<b>Who:</b> Milnsbridge Community Trust	
<b>Why:</b> To provide a Christmas day lunch for vulnerable and isolated people in the local community	
<b>When:</b> Christmas Day	
<b>Priorities:</b> Council priorities supporting people to do more for themselves and social action	
<b>Total overall cost of project:</b> £1,920	
<b>Contributory funding/volunteer hours:</b> £1,320	
<b>Revenue Requested</b>	<b>£500.00</b>

<b><u>Summary of projects for consideration</u></b>	
<b>Report:</b> 2 (2 of 5)	
<b>Project:</b> Grant – Play to Aspire	
<b>Where:</b> Golcar Ward	
<b>Who:</b> Aspire Co-operative Learning Trust	
<b>Why:</b> Setting up a toy library in each of the 4 schools in the Trust; Royds Hall Community School with Beech, St John’s School and Golcar School	
<b>When:</b> Start March 2016	
<b>Priorities:</b> Council priority supporting communities to do more for themselves and theme social action	
<b>Total overall cost of project:</b> £2,400	
<b>Contributory funding/volunteer hours:</b> 20-30 hours	
<b>Revenue Requested</b>	<b>£2,100.00</b>

<b><u>Summary of projects for consideration</u></b>	
<b>Report:</b> 3 (3 of 5)	
<b>Project:</b> Grant - Honley Christmas Lights Switch On 2015	
<b>Where:</b> Holme Valley North Ward	
<b>Who:</b> Honley Business Association	
<b>Why:</b> Christmas Lights Switch On	
<b>When:</b> 16 <sup>th</sup> November 2015 to mid January 2016	
<b>Priorities:</b> Council priorities supporting communities to do more for themselves and creating trust and connections between institutions, business and citizens	
<b>Total overall cost of project:</b> £8,642	
<b>Contributory funding/volunteer hours</b>	
<b>Revenue Requested</b>	<b>£1,000.00</b>

<b><u>Summary of projects for consideration</u></b>	
<b>Report:</b> 4 (4 of 5)	
<b>Project:</b> To Install kerb stones on Litherup Lane, Clayton West	
<b>Where:</b> Denby Dale Ward	
<b>Who:</b> Streetscene and Housing	
<b>Why:</b> To prevent anti social behaviour and littering at the site	
<b>When:</b> Works will be done once a decision is made	
<b>Priorities:</b> Council priority early intervention and prevention	
<b>Total overall cost of project:</b>	
<b>Contributory funding/volunteer hours:</b>	
<b>Revenue Requested</b>	<b>£1,000.00</b>

<b><u>Summary of projects for consideration</u></b>	
<b>Report:</b> 5 (5 of 5)	
<b>Project:</b> Grant – Community Wildlife Project	
<b>Where:</b> Colne Valley Ward	
<b>Who:</b> Friends of Scape School	
<b>Why:</b> To get the local community involved in a environmental learning project with the school	
<b>When:</b> Spring 2016	
<b>Priorities:</b> Council priorities supporting communities to do more for themselves	
<b>Total overall cost of project:</b> £520	
<b>Contributory funding/volunteer hours:</b> At least 16 volunteers	
<b>Revenue Requested</b>	<b>£450.00</b>



**Name of meeting:** District Committee – Kirklees Rural Public Meeting

**Date:** 26 November 2015

**Title of report:** Application for funding - Milnsbridge Christmas Day Get Together

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	Not applicable
<b>Is it in the <a href="#">Council's Forward Plan</a>?</b>	No
<b>Is it eligible for call in by <a href="#">Scrutiny</a>?</b>	Yes
<b>Date signed off by <a href="#">Director</a> &amp; name</b>	Kimiyo Rickett, Assistant Director Communities & Leisure, 17/11/15
<b>Is it signed off by the Director of Resources?</b>	No
<b>Is it signed off by the Assistant Director – Legal, Governance &amp; Monitoring?</b>	No
<b>Cabinet member <a href="#">portfolio</a></b>	Not applicable

**Electoral [wards](#) affected:** Golcar  
**Ward councillors consulted:** Councillors Andrew Marchington, Christine Iredale and Hilary Richards  
**Public or private:** Public

## 1. Purpose of report

To consider an application for a grant of £500 from Milnsbridge Community Trust towards a Christmas day luncheon for local isolated people.

## 2. Key points

**2.1** Milnsbridge Community Trust is holding a Christmas day luncheon primarily for people in the community who would be on their own and isolated. People will be chosen through Social Services, local churches and local knowledge. This is the first year of the project and hopefully will be expanded in future years. A locally resourced health meal will be provided.

**2.2** The aim of the initiative is to combat loneliness, isolation, and poverty, and to enable the volunteers to sign post people to other local groups and organisations for example local luncheon clubs, University of the Third Age.

**2.3** Approximately 120 hours of volunteering time will be available to help deliver the lunch. Volunteers will be sourcing food, preparing and cooking it, serving the meals, decorating tables, transporting guests and providing gifts.

#### **2.4 Cost breakdown**

<b>Item</b>	<b>Amount requested from Committee</b>	<b>Amount requested from other sources</b>	<b>Total Cost</b>
Venue hire	£100		
Volunteer Costs		£1320	
Food	£131		
Equipment	£165		
Gifts & entertainment	£104		
<b>Totals</b>	<b>£500</b>	<b>£1320</b>	<b>£1820</b>

### **3. Implications for the Council**

Milnsbridge Community Trust is registered with the Council's Grant Access Point. The project meets the Council themes of social action and early intervention and prevention, with the community doing more to support each other.

### **4. Consultees and their opinions**

Local Ward Councillors, Andrew Marchington, Christine Iredale and Hilary Richards.

### **5. Next steps**

Subject to approval of the grant the money will be paid to the Trust who will be asked to provide feedback on the initiative.

### **6. Officer recommendations and reasons**

The Committee is asked to consider the grant application.

### **7. Contact officer and relevant papers**

Julie McDowell, Area and Neighbourhood Co-ordinator,  
Tel 01484 221000 email: [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

### **8. Assistant director responsible**

Kimiyo Rickett, Assistant Director for Communities and Leisure





**Name of meeting:** District Committee – Kirklees Rural Public Meeting

**Date:** 26 November 2015

**Title of report:** Application for funding – Play to Aspire

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	Not applicable
<b>Is it in the <a href="#">Council's Forward Plan</a>?</b>	No
<b>Is it eligible for call in by <a href="#">Scrutiny</a>?</b>	Yes
<b>Date signed off by <a href="#">Director</a> &amp; name</b>	Kimiyo Rickett, Assistant Director Communities & Leisure, 17/11/15
<b>Is it signed off by the Director of Resources?</b>	No
<b>Is it signed off by the Assistant Director – Legal, Governance &amp; Monitoring?</b>	No
<b>Cabinet member <a href="#">portfolio</a></b>	Not applicable

**Electoral [wards](#) affected:** **Golcar**  
**Ward councillors consulted:** **Councillors Andrew Marchington, Christine Iredale and Hilary Richards**

**Public or private:** **Public**

## 1. Purpose of report

To consider an application for a grant of £2,100 from The Aspire Co-operative Learning Trust for equipment to start a toy library at each of the 4 schools within the Trust.

## 2. Key points

**2.1** The Trust is proposing to set up a Toy Library in each of the schools that are members of the Aspire Co-operative Learning Trust; Royds Hall Community School with Beech, St John's Junior and Infant School and Golcar Infants School. The aim is to encourage parents and children to enjoy the experience of playing together and to provide the resources for parents to use as the first educators of their children.

**2.2** Many of the students have limited access to good quality toys, games and books. The aim of the project is to encourage parents to spend quality time with their children without the need for electronic devices and televisions. The families, particularly those on low incomes, will have access to good quality robust toys that they can loan for as little as 20p per week with a maximum charge of £1 for more expensive items. Those in extra need of resources will be able to use it to enhance their family learning and to develop skills for the workplace.

**2.3** The project will be jointly managed by school staff and students. Staff will ensure that a system is installed to protect against damage, loss or theft of the items and who will rotate the stock between the school sites. It will run as an enterprise scheme, generating a small profit that will be reinvested in further toys to enable the project to be sustainable in future.

### **Expected benefits and outcomes**

**2.4** The project will promote positive school and home links and enable staff and parents to work together in the promotion of play as a learning tool. Children and families will have access to good quality play materials and realise the value of play in learning within the home, which should impact on the learning of children in a school setting.

**2.5** Involving volunteers in the project will offer opportunities for the development of business, financial and customer service skills. It will give those involved a sense of ownership and confidence. It is expected that 20-30 volunteers will contribute 2 hours a week each of their time. They will be involved in labelling, packaging and controlling the rotation of resources, cash handling, recoding the loaning of resources, washing and maintaining equipment as well as promoting the project via the school website and publicity.

### **Timescales**

**2.6** It is expected that the initiative will start in March 2016.

### **2.7 Cost breakdown**

<b>Item</b>	<b>Amount requested from Committee</b>	<b>Amount requested from other sources</b>	<b>Total Cost</b>
Storage boxes, book bags, story sacks		£300 from own funds	£300
Toys & books	£2000 (£500 x4 schools)		£2000
Publicity (flyers & posters)	£100 (£25 x 4 schools)		£100
<b>Totals</b>	<b>£2,100</b>		<b>£2,400</b>

The Trust has not received any further funding towards the project and has sufficient funds to contribute £300 for storage equipment. The expectation is that once the toy library is set up it will generate funds to sustain itself through the charges paid by users for hiring the toys. The charge should allow for the maintenance and future replacement of the toys.

### **3. Implications for the Council**

The Group is registered with the Council's Grant Access Point. The initiative meets the Council themes of early intervention and prevention, health and well-being and social action.

### **4. Consultees and their opinions**

Local Ward Councillors, Andrew Marchington, Christine Iredale and Hilary Richards. As a Co-operative Learning Trust the head teachers of all four schools taking part have given permission for this project to take place in their schools.

### **5. Next steps**

Subject to approval of the grant the money will be paid to the Trust who will be asked to provide feedback on the initiative.

### **6. Officer recommendations and reasons**

The Committee is asked to consider the grant application.

### **7. Contact officer and relevant papers**

Julie McDowell, Area & Neighbourhood Co-ordinator,  
Tel 01484 221000 email: [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

### **8. Assistant director responsible**

Kimiyo Rickett, Assistant Director for Communities and Leisure



**Name of meeting:** District Committee – Kirklees Rural Public Meeting

**Date:** 26 November 2015

**Title of report:** Application for funding- Honley Christmas Lights Switch On

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	Not applicable
<b>Is it in the <a href="#">Council's Forward Plan</a>?</b>	No
<b>Is it eligible for call in by <a href="#">Scrutiny</a>?</b>	Yes
<b>Date signed off by <a href="#">Director</a> &amp; name</b>	Kimiyo Rickett, Assistant Director Communities & Leisure, 17/11/15
<b>Is it signed off by the Director of Resources?</b>	No
<b>Is it signed off by the Assistant Director – Legal, Governance &amp; Monitoring?</b>	No
<b>Cabinet member <a href="#">portfolio</a></b>	Not applicable

**Electoral [wards](#) affected:** Holme Valley North  
**Ward councillors consulted:** Councillors Charles Greaves, Edgar Holroyd-Doveton and Terry Lyons

**Public or private:** Public

## 1. Purpose of report

To consider an application for a grant of £1,000 from Honley Business Association towards the Christmas lights switch on 2015.

## 2. Key points

**2.1** Since 2013 Honley Business Association has assumed responsibility for providing Christmas lights and Christmas trees in the village and for organising a grand parade and switch on event. This year the Association will be installing up to 100 miniature trees with linking lights and 2 large trees. There will be a music festival in the park together with a number of food stalls, Santa's grotto, fairground rides and a fireworks display.

### Expected benefits and outcomes

**2.2** Many local clubs and societies assist in the setting up of the park and joining in with the parade. The switch on event has now become an eagerly awaited and key date in the calendar for Honley residents. The event brings much needed additional trade into the village and the 6 week spectacle of lights has over the years resulted in an economic boost for local business.

### Timescales

**2.3** The project will run from 16<sup>th</sup> November to mid January 2016. The project will take place in Honley village with the switch on in Honley park.

### 2.4 Cost breakdown

Item	Amount requested from Committee	Amount requested from other sources	Total Cost
Tree holders, fixings & electrical	£500	£390	£890
Trees & lights	£500	£2170	£2670
Grotto & entertainment		£1710	£1710
Installation, removal & power		£2850	£2850
Publicity & licence		£172	£172
Portaloos hire		£350	£350
<b>Totals</b>	<b>£1,000</b>	<b>£7,642</b>	<b>£8,642</b>

The group has obtained a grant of £1,500 from Holme Valley Parish Council and has contributed £6,142 from its own funds to the project.

### 3. Implications for the Council

The Group is registered with the Council's grant access point as an organisation eligible to receive funding. The Christmas lights project was funded in 2013 and 2014 by the area committee/ district committee. Feedback from last year was that the funding had enabled the Association to extend the project to more parts of the village and 5,000 people took part and made positive comments.

### 4. Consultees and their opinions

Local Ward Councillors Charles Greaves, Edgar Holroyd Doveton and Terry Lyons. Permission has been sought and granted by all property owners for fixing trees to their properties, Police permission has been sought and granted for road closure and Kirklees Council has given permission for use of the park.

### 5. Next steps

Subject to approval of the grant the money will be paid to the Association who will be asked to provide feedback on the project.

**6. Officer recommendations and reasons**

The Committee is asked to consider the grant application.

**7. Contact officer and relevant papers**

Julie McDowell, Area and Neighbourhood Co-ordinator

Tel 01484 221000 email: [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

**8. Assistant director responsible**

Kimiyo Rickett, Assistant Director for Communities and Leisure



**Name of meeting:** District Committee - Kirklees Rural Public Meeting

**Date:** 26 November 2015

**Title of report:** Denby Dale Ward – Litherop Lane Highways Improvements

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	<b>No</b>
<b>Is it in the Councils Forward Plan?</b>	<b>No</b>
<b>Is it eligible for “call in” by Scrutiny?</b>	<b>No</b>
<b>Date signed off by Director &amp; name</b>	<b>Joanne Bartholomew Assistant Director Place</b>
<b>Is it signed off by the Director of Resources?</b>	<b>No</b>
<b>Is it signed off by the Acting Assistant Director - Legal &amp; Governance?</b>	<b>No</b>
<b>Cabinet Member Portfolio</b>	<b>Councillor S Hall Place (Planning, Highways &amp; Open Spaces)</b>

**Electoral Wards affected:** Denby Dale Ward

**Ward councillors consulted:** Councillors M Watson, J Dodds and G Turner

**Public or private:** Public

### 1. Purpose of report

To advise members of the funding arrangements for Litherop Lane, Clayton West Highways improvements.

### 2. Key points

- Councillor Michael Watson requested that officers investigated options to reduce the number of incidents of inconsiderate off road parking, littering and anti-social behaviour occurring on Litherop Lane Clayton West.

- At this time there are no justifications for funding these works from main stream highways budgets, but officers have considered a number of options available if funding can be secured elsewhere.
- Officers from Streetscene and Housing have costed 1 proposal and it is estimated that these works could be completed for a maximum of £1,000. The works will consist of the laying of stone kerbs along affected sections of verge to discourage off road parking and associated behaviour.
- If approved, it is proposed that these works will be funded from the Denby Dale Ward allocation in the Kirklees Rural District Committee Revenue budget.

### **3. Implications for the Council**

There will not be a future maintenance liability to the Council.

### **4. Consultees and their opinions**

Councillor M Watson, residents and officers from Streetscene & Housing.

### **5. Next steps**

Once the proposals have been agreed, officers will carry out the necessary consultations and works.

### **6. Officer recommendations and reasons**

Officers recommend that by funding these proposals the Kirklees Rural District Committee would demonstrate its continuing commitment to improving the environment and the quality of life for residents in the Denby Dale Ward.

### **7. Cabinet portfolio holder recommendation**

N/A

### **8. Contact officer and relevant papers**

Aidan Hopson – Principal Technical Officer Area Working & Safety  
01484 221000, [aidan.hopson@kirklees.gov.uk](mailto:aidan.hopson@kirklees.gov.uk)

[Elizabeth Twitchett – Operations Manager](#) Area Working & Safety  
01484 221000, [elizabeth.twitchett@kirklees.gov.uk](mailto:elizabeth.twitchett@kirklees.gov.uk)

### **9. Assistant director responsible**

Joanne Bartholomew – Assistant Director Place





**Name of meeting:** Kirklees Rural District Committee – Public Report

**Date:** 26 November 2015

**Title of report:** Application for funding – Scapegoat Hill Spring Watch

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	Not applicable
<b>Is it in the <a href="#">Council's Forward Plan</a>?</b>	No
<b>Is it eligible for call in by <a href="#">Scrutiny</a>?</b>	Yes
<b>Date signed off by <a href="#">Director</a> &amp; name</b>	Kimiyo Rickett, Assistant Director Communities & Leisure, 17/11/15
<b>Is it signed off by the Director of Resources?</b>	No
<b>Is it signed off by the Assistant Director – Legal, Governance &amp; Monitoring?</b>	No
<b>Cabinet member <a href="#">portfolio</a></b>	Not applicable

**Electoral [wards](#) affected:** Colne Valley  
**Ward councillors consulted:** Councillors Donna Bellamy, David Ridgway and Nicola Turner  
**Public or private:** Public

## 1. Purpose of report

To consider an application for a grant of £450 from the Friends of Scape School for a project to improve wildlife in the village.

## 2. Key points

**2.1** The Friends of Scape School would like to improve the wildlife in a small wooded area in the village next to the chapel and school. The group wants to install bird boxes, hedgehog houses, butterfly and bee hotels and insect piles so that children can observe the wildlife in their habitats. Some of the habitats will have cameras installed so that the village can have its own Spring Watch next Easter. Feeding points will also be put in for the birds and squirrels. The seating and paths in this space also need some attention.

**2.2** The project will enable children and adults in the community to use the space within the school grounds to its full potential. It will expand the learning potential for the children around nature animal habitats and cohabitation focusing on how they have to behave around animals. The group is keen for local residents to be involved by building a community group around the spring watch theme with everyone able to log into the cameras to watch nesting animals.

**2.3** The group is hoping that the project will bring local people together. As a rural community people can feel isolated, there are no shops so there are few opportunities for people in the village to meet. The main focus of the project is on the children's education and improving their life skills in areas they don't currently get the opportunity to do unless on TV.

**2.4** It is expected that the project will start at the beginning of February, which is the start of the official nesting season for birds and will last until May/ June.

**2.5** The volunteers will be a mix of parents and villagers and approximately 16 school parents have agreed to get involved. They will install the habitats, monitor the wildlife, restore the seating areas, tidy up the wooded area and update the children and residents on the wildlife.

## **2.6 Cost breakdown**

<b>Item</b>	<b>Amount requested from Committee</b>	<b>Amount requested from other sources</b>	<b>Total Cost</b>
Insurance (already in place)		£50	£50
Publicity (social media and school support for printing)		£20	£20
Equipment	£450		£450
<b>Totals</b>	<b>£450</b>	<b>£70</b>	<b>£520</b>

## **3. Implications for the Council**

The group is currently registering with the Council's Grant Access Point. The project meets the Council themes of social action and early intervention and prevention, with the community doing more to support each other.

## **4. Consultees and their opinions**

Local Ward Councillors Donna Bellamy, David Ridgway and Nicola Turner. The Head Teacher of the school has given permission for the project.

## **5. Next steps**

Subject to approval of the grant the money will be paid to the group who will be asked to provide feedback on the project.

**6. Officer recommendations and reasons**

The Committee is asked to consider the grant application.

**7. Contact officer and relevant papers**

Julie McDowell, Area & Neighbourhood Co-ordinator, Tel 01484 221000 email: julie.mcdowell@kirklees.gov.uk

**8. Assistant director responsible**

Kimiyo Rickett, Assistant Director for Communities and Leisure

**Kirklees Rural District Committee Delegated Budgets:****Revenue**

	Carried forward from 2014-2015	Allocation 2015-2016	Total Budget 2015-2016
<b>Colne Valley</b>	£9,600.61	£12,759.00	£16,946.28
<b>Denby Dale</b>	£2,581.49	£12,759.00	£12,841.16
<b>Golcar</b>	£3,204.09	£12,759.00	£11,479.76
<b>Holme Valley North</b>	£2,622.55	£12,759.00	£14,988.21
<b>Holme Valley South</b>	£16,358.78	£12,759.00	£29,924.44
<b>Kirkburton</b>	-£151.13	£12,759.00	£10,188.54
<b>Total:</b>	<b>£34,216.39</b>	<b>£76,554.00</b>	<b>£96,368.39</b>

**Capital**

	Total Budget 2015-2016
<b>Colne Valley</b>	£5,813.75
<b>Denby Dale</b>	<b>-£34.28</b>
<b>Golcar</b>	£1,540.00
<b>Holme Valley North</b>	£25,339.57
<b>Holme Valley South</b>	£5,688.10
<b>Kirkburton</b>	£12,380.61
<b>Total:</b>	<b>£50,727.75</b>

**New Homes Bonus**

	Total Budget 2015-2016
<b>Kirklees Rural District Committee</b>	<b>£150,084.00</b>